Financial Assistance is based on a Proof of Crisis, either an unplanned expense or a loss of regular income in the last 60 days. To expedite your request, please complete the following.

### Unexpected Expenses/Gastos inesperados

- **My household had to pay a bill that we do not normally pay.**
  Mi hogar tuvo que pagar una factura que normalmente no pagamos.

- **I have a copy of the receipt showing I paid this bill within the last 60 days.**
  Tengo una copia del recibo que muestra que pagué esta factura en los últimos 60 días.

- **How much was this expenses? $______________**
  ¿Cuánto fue este gasto? $______________

### Loss of Income/Pérdida de ingreso

- **My household experienced a loss of income or pay.**
  Mi hogar experimentó una pérdida de ingresos o pago.

- **I have something that shows I did not receive this income in the last 60 days.**
  Tengo algo que demuestra que no recibí este ingreso en los últimos 60 días.

- **How much was this loss of income? $______________**
  ¿A cuánto ascendió esta pérdida de ingresos? $______________

### Request Information/Información requerida

I am requesting assistance with/Estoy solicitando ayuda con:

- **Rent or Mortgage/Renta o Hipoteca**
  Total Due/monto total: $________

- **Utilities/Utilidades**
  Total Due/monto total: $________

- **Other/Otrar: __________________________________________________**

I have copies of my current lease or bills today/Tengo copias de mi contrato de arrendamiento actual o facturas hoy.

- **Yes/Sí**
- **No/No**

I am able to contribute: $______________
  Puedo contribuir: $______________

**NUMBER OF BEDROOMS IN MY HOME: __________ and NUMBER OF PEOPLE IN MY HOME: __________**
<table>
<thead>
<tr>
<th>Date:</th>
<th>TCP ID:</th>
<th>Name:</th>
</tr>
</thead>
</table>

### Eligibility Requirements (Check all that are current)

- Intake completed if new/Update form reviewed for existing
- USDA completed and signed (as applicable).
- General Release of Information for all vendors/people TCP may need to speak with
- Picture ID for all adults in the household
- ID for all children in the household
- Valid lease, mortgage and/or current utility bill (to support assistance request)
- Proof of Crisis - unexpected expenses or loss of income in last 60 days

### Crisis Verification

Can the amount of lost income or unexpected expense be documented  □Yes  □No
Financial loss/impact? $______________(estimate) and _____________(actual).

### Eligibility Verification

- Volunteer/staff initials and date:________________________
- EmpowOR casenote entered
- EmpowOR client link provided

### Eligibility Notes


### PROCESSING ONLY: VENDOR VERIFICATION

<table>
<thead>
<tr>
<th>Vendor: ____________</th>
<th>Amount Due: $__________</th>
<th>Amount Paid: $__________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor: ____________</td>
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</tr>
</tbody>
</table>

Per vendor, is client at risk for utility disconnect or eviction in the next 24 hours?

□ Yes  □ No

Will the vendor accept a partial payment from TCP?

□ Yes  □ No

□ EmpowOR client link completed  □ Pledge verification completed

□ empowOR Case Note completed  Processor Initials/Date ________________